

PORT OF DEWATTO
2501 NE Dewatto RD
Tahuya, WA 98588
REGULAR MEETING MINUTES
April 8, 2020
(Virtual Meeting via Zoom)

Chairman: Ray Mow – Via Speaker Phone
Commissioners: Richard (Ted) Edwards
David Haugen

Port Manager: Jeana Crosby
Campground Coordinator Joe Newman (Absent)

1. CALL MEETING TO ORDER:

- a. **Commissioner Mow called the meeting to order at 6:00 p.m.**
- b. **Commissioner attendance present or excused:** All Commissioners were in attendance. (Commissioner Mow attended via speaker phone.)
- c. **Public comments on agenda items:** None.
- d. **Board will approve or amend the meeting agenda:** Commissioner Haugen moved to approve the April 8, 2020 agenda as presented. Commissioner Edwards seconded and upon vote, motion passed.
- e. **Board Member comments:** None
- f. **Guests:** There were 2 guests. Kris Tompkins attended via Zoom. Robbie Wolcott adhered to social distancing and was over 6 feet from the Commissioners and the Manager. She was able to hear and participate.

2. CONSENT ITEMS:

- a. **Approve minutes of the regular meeting on March 11, 2020:** Commissioner Edwards made a motion to approve the minutes for March 11, 2020 as presented. Commissioner Haugen seconded and upon vote, motion passed.
- b. **Approve April vouchers 2020-060 to 2020-079:** Commissioner Mow requested a motion to approve the April vouchers 2020-060 to 2020-079. Commissioner Haugen moved to approve the April 8, 2020 vouchers 2020-060 to 2020-079 in the amount of \$12,030.80 which includes the final payment of \$5,906.77 for the building restoration to ServPro of Kitsap County. Commissioner Edwards seconded the motion and upon vote, motion passed. Commissioner Mow asked if we got the insurance recovery yet? Manager Crosby stated we have received the check for \$19,436.94 as final payment from Enduris. The check has been deposited and then sent to the county treasurer to be applied to our general cash account.
- c. **No Campground fees collected in March.** Campground closed.

- d. **No rent collected on the building in March.** Restoration is still being done. The meeting scheduled on May 2, 2020 for the Phase Two Dewatto group will need to be rescheduled due to the extension of the social distancing by order of the Governor.

3. OLD BUSINESS:

- a. **Report on Port Building Flood and Water Damage:** Manager Crosby stated the renovations are going according to plan. The counters are in and ServPro will be here on April 13, 2020 to install the appliances and finish any small projects left. Once there is a walk through, we will pay the final invoice of \$5,906.77.
- b. **Update on Campground and Reservations:** The campground is closed, and all reservations are on hold or have been canceled. Commissioner Mow asked about the appearance and condition of the campground. Manager Crosby stated the park is clean and ready and checked on regularly.
- c. **Update on All Port's Meeting April 27, 2020:** No report on whether it is still being held or not. Manager Crosby will inform the commissioners of any change.
- d. **Surplus of Cabinets:** Manager Crosby will move forward on writing the policy and resolution to surplus the cabinets once the renovations are done and the building is back in order. We will discuss more at the next meeting.

4. **NEW BUSINESS:** There was no new business.

5. **PUBLIC COMMENT:** None

NEXT BOARD MEETING DATE: The next regular monthly Commissioner meeting is scheduled for May 13, 2020, at 6:00 p.m. This may possibly be a virtual meeting.

MEETING ADJOURNMENT: Commissioner Edwards moved to adjourn the meeting. Commissioner Haugen seconded and upon vote, motion passed. Commissioner Mow adjourned the meeting at 6:05 p.m.

SIGNATURES:

Chairman: Ray Mow, District #2/Date

Commissioner: Richard "Ted" Edwards, District #1/Date

Commissioner: David Haugen, District #3/Date