

PORT OF DEWATTO
2501 NE Dewatto RD
Tahuya, WA 98588
REGULAR MEETING MINUTES
August 15, 2018

Chairman: Ray Mow
Commissioners: Richard (Ted) Edwards (Absent)
David Haugen

Port Manager: Jeana Crosby
Campground Manager: Joe Newman

1. CALL MEETING TO ORDER:

- a. Chairman Ray Mow called the meeting to order at 6:00 pm.
- b. Public comments: There were no public comments
- c. Board will approve or amend the meeting agenda: Dave Haugen said the amount \$4,126 of campground fees collected, as stated on the agenda, was incorrect and it should be \$6,111. Jeana stated there were only deposit slips for the amount of \$4,126 which was posted in the agenda. Dave stated he knows that \$6,111 was the correct amount and we need to check to see where it is. Also the amount of Port revenue sent to the County is not the same as what is collected monthly. It is matched to the deposits. Ray and Dave admit this is a learning experience and it will be better in the future. Ray Mow made a motion to approve the agenda with an amendment to correct the amount of campground collection for July as it will be amended in the Consent Items. Dave Haugen seconded the motion. Upon vote, motion passed.
- d. Board member comments: Ray Mow found an illegal net near the campground in the water and pulled it out.
- e. There were no guests in attendance.

2. CONSENT ITEMS:

- a. Dave Haugen moved to approve the July 18, 2018, regular meeting minutes. Ray Mow seconded the motion and upon vote, motion passed.
- b. Dave Haugen moved to approve the July vouchers 2018-87 to 2018-104 in the amount of \$7,464.06. Ray Mow seconded the motion and upon vote, motion passed.
- c. Campground fees collected in July 2018 were stated on the agenda as \$4,126. The amount of fees collected for the campground in July was \$6,111. Ray Mow moved to amend the agenda to reflect the amount of \$6,111 and Dave Haugen seconded the motion and upon vote, motion passed.

- d. \$100.00 for Port building rental was received from DNR for their use in June and was deposited.

3. OLD BUSINESS:

- a. Schedule future meetings for comprehensive plan development: **Tabled**
- b. Pre-development meeting for status for helipad: **Tabled**
- c. Hood Canal Salmon Enhancement Group's (HCSEG) helipad relocation grant: **Tabled**
- d. Kris Tompkins sent a photo of the fire rings which now sell for \$100.00 per ring to include a new (steel) tariff. The fire rings have already been approved to purchase 6 rings. Dave had a concern with the edges and wants to make sure the edges are ground down. Ordering them will be **tabled** at this time.
- e. Request for proposal of Port Attorney. Ray would like to wait until the school year starts again. **Tabled**
- f. Port of Dewatto Draft Leave Policy Discussion: Will need to be revisited when Commissioner Edwards is available for comment. May need to have a special meeting to discuss. Will need to post in the paper, post office and building when we pick a date. It may be in October.
- g. The DNR proposed Dewatto Natural resources Conservation Area (NRCA) public hearing meeting that was scheduled for August 6, 2018 was postponed and has not been rescheduled. Ray Mow stated he spoke with Mindy Harlow, from the Hood Canal Salmon Enhancement Group. Mindy along with Katie Woolsey and Lori Benson from DNR would like to come to our September 19th regular meeting and answer questions regarding the NRCA project and their specific roles. It was suggested to make sure the Iddings are aware of and at the meeting. It was mentioned that there is concern on how the DNR went about approaching this project and there are negative feelings.

4. NEW BUSINESS:

- a. The Mason County Fire Marshall ordered a total outdoor burn ban, to include campfires of any kind. Port of Dewatto Burn Ban was discussed. Dave has put up NO CAMPFIRE signs at the campground in many areas. One of the campers did have a campfire and another camper called 911. The fire was extinguished.
- b. Update Dewatto Signature information with Mason County. Commissioner Mow and Commissioner Haugen signed the updated Mason County form to include Jeana Crosby as a Port of Dewatto representative to pick up vouchers.
- c. Jeana announced the end of the year BBQ, for Commissioners, staff and volunteers with family, is October 13, 2018 from 12:00 to 4:00 pm at the Port building. No Port business will be discussed at the BBQ. Ray Mow made a motion for Jeana to spend up to \$ 175.00 for food. Dave Haugen seconded the motion and upon vote, motion passed.

- d. Outdoor burn ban, including campfires of any kind was discussed in "4a".
- e. Discussion on the last day for Joe Newman, campground manager, to work at the campground this summer. Ray suggested it be worded his reduction in hours, not last day. Ray Mow made a motion for Joe Newman to work 8-10 hours per month through the winter, more with approval if needed, until the campground reopens in the spring. Joe's first day of reduced hours would be September 16, 2018. Dave seconded the motion and upon vote, motion passed. The Commissioners will revisit when the reservation line should open for the following year.

Joe would like to have the Sani Cans reduced to one for the winter time. Motion by Ray Mow to have one Sani Can during the winter was seconded by Dave Haugen and upon vote, motion passed. Jeana will call the septic company and have that done.

- f. Discuss security system and hand out PIC. Jeana gave the commissioners the personal identification code (PIC) for the security system. If they cannot turn off the alarm for some reason when they enter or leave, they will get a call from the security company and must give the PIC to avoid having the authorities called.

5. PUBLIC COMMENTS:

- a. None

NEXT BOARD MEETING DATE: The next regular board meeting is September 19, 2018 at 6:00 pm. DNR will be there to answer questions.

MEETING ADJOURNMENT: Dave Haugen moved and Ray Mow seconded the motion to adjourn the meeting. Upon vote, motion passed and Chairman Ray Mow adjourned the meeting at 6:40 pm.

SIGNATURES:

Chairman: Ray Mow, District #2/Date

Commissioner: Richard "Ted" Edwards, District #1/Date

Commissioner: David Haugen, District #3/Date