

**PORT OF DEWATTO**  
**2501 NE Dewatto RD**  
**Tahuya, WA 98588**  
**REGULAR MEETING MINUTES**  
**JULY 18, 2018**

Chairman: Ray Mow  
Commissioners Richard (Ted) Edwards (Absent)  
David Haugen

Port Manager: Jeana Crosby  
Campground Manager: Joe Newman

**1. CALL MEETING TO ORDER:**

- a. Chairman Ray Mow called the meeting to order at 6:00 pm.
- b. Public comments: Laure Iddings wanted to discuss the DNR Resolution however was asked to wait until "New Business".
- c. Dave Haugen moved and Ray Mow seconded motion to approve agenda. Upon vote, motion passed.
- d. Board member comments: Ted is absent as he is working and unable to attend the meeting. Dave reported that Jean Bray wrote to the Secretary of State to get a Washington State flag. It came with a certificate.
- e. There were 4 guests in attendance.

**2. CONSENT ITEMS:**

- a. Dave Haugen moved to approve the June 20, 2018, regular meeting minutes. Ray Mow seconded the motion and upon vote, motion passed.
- b. Dave Haugen moved to approve the June vouchers 2018-71 to 2018-86 in the amount of \$6,541.62. Ray Mow seconded the motion and upon vote, motion passed. Ray asked about the annual expenditures compared to the 2018 budget. Kris Tompkins responded that through June about \$20,000 has been spent of the \$83,400 budget.
- c. Campground fees deposited for June were 3152.00, which includes a Over \$200 was stolen out of the campground fee box and the Sheriff's office was contacted. Joe Newman had collected money from fee box on Friday morning and on Saturday morning the box was empty, so Joe went around to everybody. On Friday night a group set up and then left. One guy put money in an envelope and put in fee box. There had been a Master Lock on the box and it was easy to get into, so Joe went to Belfair Bob's Locksmith and got a stout lock. Joe suggesting to folks not to pay late in day but wait to pay Joe or put money in box in the morning around 9:00-10:00.

Joe reports that some campers have been leaving without paying even when he hands them a fee envelope to pay. Maybe six or seven folks have not paid this summer.

The toilets have taken a beating. Maybe holiday times should have a mid-week servicing. It would be good to set up a service just before Labor Day, possibly on Friday.

- d. We are still waiting for the DNR check to come in for the building rental on June 28, 2018. The vendor paperwork has been submitted and Katie Woolsey will process for a check to be issued.

### 3. OLD BUSINESS:

- a. Schedule future meetings for comprehensive plan development. Ray would like it tabled until August. **Tabled**
- b. Pre-development meeting for status for helipad: **Tabled**
- c. Hood Canal Salmon Enhancement Group's (HCSEG) helipad relocation grant: **Tabled**
- d. Report on picnic tables and fire pits for campground. Dave reported the catch basin at H. D. Fowler has rebar in it, so is not an option for fire pits. Kris Tompkins said she and her husband have a fire ring at home that was made by a Lake neighbor's son. The fire ring is well made of steel about 36" in diameter, 12" in height and cost is \$75.00 each. Ray would like Kris to get a picture of the fire ring with a formal quote including a description. The Port would possibly want.

Dave Haugen and Joe Newman were able to get 10 eight foot picnic tables from the Hahobas Boy Scout Camp, as it is closing. Jean Bray set up a time to go so they loaded and delivered the tables to the campground and put them in place. They are heavy tables. With the time Dave and Joe charged and the use of the trailer the tables were about \$28 a piece.

- e. Request for proposal of Port Attorney. Ray would like to wait until the school year starts again. **Tabled**
- f. Port Manager work days/hours. Jeana Crosby introduced herself. Last meeting it was discussed the Manager would work either four hours per day or 2 ½ days. Jeana has been working Monday 8 hours; Thursdays 8 hours and Wednesdays 4 hours from 10 am-2pm except the third Wednesdays would be 3-7pm. Jeana proposed to add 4 or 8 hours to her time weekly as there is an immense amount of work to be done to get things to a good flow and be trained on the financials. She has asked to have the increase for 2 months and then go back to 20 hours. The Administrative Office needs to be organized and the State Audit Report recommendations need to be addressed. Dave Haugen was at first opposed as it would interfere with the current budget. Due to not having a manager for the past few months, Ray felt the budget would withstand change to 4 hours more a week for 8 weeks and then reassess. Ray Mow

moved for the next 8 weeks to add 4 hours a week to the Port Manager's work hours for a total of 24 hours per week. Dave Haugen seconded the motion. Upon vote, motion passed.

- g. Port of Dewatto Draft Leave policy Discussion. Kris Tompkins provided a keynote paper on Washington State paid sick leave. Kris also made the changes to the leave policy that were indicated last meeting and added the Paid Time Off language that Ray sent to her. Ray would like to have time to absorb the information and have Ted review it before making a decision. Dave Haugen is in favor of the plan. Kris suggested a separate meeting to discuss the leave policy.
- h. There was a lengthy discussion regarding the DNR proposal for the NRCA. Dave Haugen attended the June 28, 2018 DNR meeting and there was much opposition. Citizens were asked to write letters of opposition, which many did. Dave has written letters on his personal behalf. Laure Iddings, read her family letter to DNR that was also sent to Senator Tim Sheldon and Mason County Commissioner Terri Drexler. A special meeting has been set up for the Mason County Commissioners on Monday, July 23 at 11:30 am in the commissioner room in Shelton. Person of contact is Diane at 360-427-9670 EXT 747 if you have any questions. Dave Haugen plans to attend and possibly Ray Mow. There was concern voiced that if DNR buys Manke property, the Port of Dewatto will lose the campground. The Port owns one acre which is the parking lot and pavilion. Manke owns the rest that the Port leases. It was asked if the Port has asked Manke about buying the property. Penny Edwards said there were attempts in past years and got a flat "no" from Manke. Maybe the Port should approach Manke about purchasing the campground land.

**4. NEW BUSINESS:**

- a. Approval of Resolution 01-2018 expressing opposition to the DNR as proposed by NRCA. It was pointed out that all of the 1,700 acres of the DNR proposed Natural Resources Conservation Area (NRCA) is not within the boundaries of the Port of Dewatto. The Resolution wording was modified and the 1700 acres wording was removed. Ray moved to approve Resolution 01-2018, as modified, to express opposition to the Washington State DNR's plan to create a NRCA. Dave Haugen seconded the motion and upon vote, motion passed. There was discussion to have Dave Haugen and Ray Mow sign the Resolution and take it to the meeting on July 23, 2018 and have it available for Ted to sign when he returns.
- b. Jeana has been made administrator of the Port of Dewatto Facebook account. She has been posting and has received good responses.
- c. Jeana mentioned that she accidentally set off the security alarm and because she did not have the passcode, Tyco (security) had to call the police to come investigate. The deputy suggested all personnel that have access to the building have the passcode. Penny Edwards will check with

- Commissioner Edwards to see if he has the code. Jeana stated she called Tyco and they will send the info to us and the new Port Manager can add all persons responsible to the contact list and have a new password.
- d. Jeana also mentioned it is time to order calendars again as the community does enjoy them. We still have quite a few from 2018. Ray instructed Jeana to get in touch with the company and find out the costs and report back.
  - e. Suzanne Newman is not taking reservations for after September 15 so the campground can be closed by October 1, 21018. It was discussed that Manke plans to move the gate forward and the rocks will be in place to keep trespassers out of the campground during the winter months.
  - e. Jeana has asked for a supply cabinet. Ray has offered to bring in shelving on Monday, July 23<sup>rd</sup> to see if it will work.

**5. PUBLIC COMMENTS:**

- a. Comments from attendees regarding the DNR NRCA proposal opposition were discussed. DNR will be holding a public hearing on the boundary for the Proposed Dewatto Natural Resources Conservation Area on Monday, August 6, 2018 at 6:30 pm at the HUB Center for Seniors in Belfair.

NEXT BOARD MEETING DATE: The next regular board meeting is August 15, 2018 at 6:00 pm.

MEETING ADJOURNMENT: Dave Haugen moved and Ray Mow seconded the motion to adjourn the meeting. Upon vote, motion passed and Chairman Ray Mow adjourned the meeting at 7:20 pm.

**SIGNATURES:**

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Chairman: Ray Mow, District #2/Date

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Commissioner: Richard "Ted" Edwards, District #1/Date

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Commissioner: David Haugen, District #3/Date