

PORT OF DEWATTO
2051 NE Dewatto Rd
Tahuya, WA 98588
REGULAR MEETING MINUTES
APRIL 18, 2018

Chairman: Raymond Mow
Commissioners: Richard (Ted) Edwards
David Haugen

Director: Vacant

1. CALL MEETING TO ORDER:

- a. Chairman Ray Mow called meeting to order at 6:01 pm.
- b. No public comments were made on agenda item.
- c. Ted Edwards moved and Dave Haugen seconded motion to approve the meeting agenda. Upon vote, motion passed.
- d. There were 8 guests in attendance.

2. CONSENT ITEMS:

- a. Ted Edwards moved to approve the March 18, 2018 regular meeting minutes. Dave Haugen seconded the motion and upon vote, motion passed.
- b. Ted Edwards moved to approve the April vouchers 2018-030 to 2018-039 in the amount of \$2,715.95. Dave Haugen seconded the motion and upon vote, motion passed.
- c. Campground is open there was \$528.00 in fees collected.
- d. No fees were collected for Port building rental in March 2018.

3. OLD BUSINESS:

- a. Report any news on future meetings for comprehensive plan: Ray stated that he would like to develop a schedule over the next couple of months to restart discussions about the comprehensive plan. He will look for the needs and vision lists created in the last community meeting that occurred in 2017.
- b. Pre-development meeting status for helipad: This project is tabled at this time.
- c. Campground items: picnic tables, fire pits, activate telephone: Dave Haugen looked into catch basins that could be used as fire pits. He found ones 2'x25'x6" tall at H. D. Fowler for \$69.00 including tax. They could be lined with pea gravel. Dave counted 31 picnic tables in about 45-48 campsites. Some picnic tables need maintenance or replacement. Dave would like a special meeting at the campground so the needs could be assessed. If the Port got Wi-Fi down at the campground then folks could call out. There should be a weather proof enclosure for the modem. This needs to happen so 911 could be called in an emergency. Dave suggested that we review the conditions of the camp ground during the Community Clean-up day on April 22, 2018.
- d. Job Description/Title for Port office employee vacant position: Ray Mow provided a job announcement for a Port Manager position with a wage suggestion

of \$17.50 per hour. The Port building should be open at least two days per week. This should be published twice in the Shelton Journal starting March 29, posted at the Port building and at the Post Office. Kris Tompkins worked up a job description including qualifications from the job announcement. The announcement will direct people to the website to see the full job description. Interested people can send their letters of interest by email or to the Post Office Box to be post marked by the closing date of April 13. A question was asked about minimum wage. As of 1/1/2018 the State minimum wage is \$11.50.

- e. Job Description/Title for Port campground maintenance position: Ray Mow provided a job announcement for a Campground Coordinator with a wage suggestion of \$14.50 per hour. Mileage is reimbursed according to the IRS rate. This will also be published twice in the Shelton Journal starting March 29, posted at the Port building and at the Post Office. Kris Tompkins worked up a job description for this position including qualifications from the job announcement. People will be directed to the website to see the full job description. Applicants can send letters of interest by email or to the Post Office Box to be post marked by the closing date. Two applications were received for the Port campground maintenance person. Joe Newman and Darryl (Sunny) Jones. Joe Newman was in attendance. Ted Edwards moved to select Joe Newman as the port campground maintenance person and Dave Haugen seconded the motion and upon vote, motion passed. Further discussion ensued about a proper wage. It was decided that \$17.00 per hour for a maximum 20 hours per week. Dave to address getting the required W forms completed.
- f. Hood Canal Salmon Enhancement Group's helipad relocation grant: Ray Mow will be meeting with the Salmon Enhancement Group along with the Department of Natural Resources (DNR). They want to move the helipad from the Tahuya River in order to replenish the wetlands. One of the possible sites is at the Port of Dewatto building. So the Port's name will go in the hat and Ray will find out what the Port's role would be. He will only be discussing the helipad project. Ray stated that the meeting has not occurred yet.

4. NEW BUSINESS:

- a. DNR Representatives, Laurie Benson and Katie Woolsey, along with Mindy Harlow from Hood Canal Salmon Enhancement Group presented to possibility of creating a natural resource conservation area that may include up to 5 miles of shoreline that would include Dewatto Bay and up the river. Property owners agreeing with the natural resource conservation area would not be impacted, but would give DNR the first option to purchase the property if the property owners intended to sell. EJ Iddings raised a concern if a designated resource conservation area could be transferred to state forest timber trust land and logs in the future. It was stated that that transfer would not occur.

5. PUBLIC COMMENT:

- a. None

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NEXT BOARD MEETNG DATE: The next regular scheduled meeting is May 16, 2018 @ 6:00 pm.

MEETING ADJOURNMENT: Chairman Ray Mow adjourned the meeting at 6:53 pm.

SIGNATURES

Chairman: Raymond Mow, District #2 / Date

Commissioner: Richard (Ted) Edwards, District #1 / Date

Commissioner: David Haugen, District #3 / Date