

**Port of Dewatto**  
2501 NE Dewatto Rd  
Tahuya, Wa 98588  
Phone: 360-372-2695  
Fax: 360-372-2564



**Minutes**

Regular Meeting  
May 3, 2016

Chairman: Eddy Van Haven Soden  
Commissioners: Lynett McLean  
Richard T. Edwards  
Director: Leanna Krotzer

**1. CALL MEETING TO ORDER:**

- a. Chairman Soden called meeting to order 1800.
- b. Board approved the meeting agenda
- c. No Public Comments on Agenda Items
- d. Board Member comments: none were made.

**2. CONSENT ITEMS:**

- a. Minutes approved of previous meeting on April 11, 2016.
- b. Minutes approved of special meeting on April 29, 2016.
- c. Vouchers accepted total: #s: 2016-046 - 2016-061 = \$5515.47.
- d. Campground: The campground total collected for April: \$1389.00

**3. OLD BUSINESS:**

- a. Dedication of campground for Ms. Phalen, status. Ed has bought the lumber for the sign to dedicate the campground to Les and Chris Phalen. He is getting the letters done, will report at next meeting on how it is going.
- b. Campground business - Director Krotzer report. Director Krotzer reported that it was not very busy for April but we did have a steady weekend crowd. Everyone has been very respectful aside from one person that broke some beer bottles and wrote profanity on tables and money box. Director Krotzer cleaned up all the graffiti and the glass. But it was not a big thing and the majority has been a delight. She has been doing a lot of reading/research on Port issues. She has also met with the admin for Port of Allyn to better understand the multiple reports that are to be done for the port. She is also finding all the training and seminars that would be beneficial to the port.
- c. Website update: Director Krotzer has been working with WetApple to get our new website up and going. There is a few things to work out. The site will be up and running early June.

**4. NEW BUSINESS:**

d. Director's report: Director Krotzer has been working hard to update, maintain, and upgrade the administrative work at the Port. She has been doing a lot of reading/research on Port issues. She has also met with the admin for Port of Allyn to better understand the multiple reports that are to be done for the port. She is also finding all the training and seminars that would be beneficial to the port. She will be going to training put out by the WPPA and attending the annual conference on July. The commissioners agreed that any training should be attended as time allows by Director Krotzer. The commissioners approve the standard of the port paying for training/conference fees to attend, lodging, mileage/travel, and for food.

5. **NEXT BOARD MEETING DATE:** The next regular meeting is scheduled for June 7, 2016 at 1800.

6. **MEETING ADJOURNMENT:**

Chairman Soden will adjourned the meeting. Time: 1905

**Signatures:**

\_\_\_\_\_/Date: \_\_\_\_\_  
Eddy Van Haven Soden, Chairman

\_\_\_\_\_/Date: \_\_\_\_\_  
Lynn McLean, Commissioner

\_\_\_\_\_/Date: \_\_\_\_\_  
Richard T. Edwards, Commissioner