

Port of Dewatto  
2501 NE Dewatto Rd.  
Tahuya, WA 98588  
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Regular Meeting  
October 21, 2013

Chairperson Lynett McLean called the meeting to order at 5:17 p.m., Commissioner Richard T. Edwards and Port Manager Chris Phalen were in attendance. Commissioner Monica Harle was absent.

Guests Present: None

Consent Items:

1. Minutes:

Minutes for September 2013 were approved as written.

2. Vouchers:

The following vouchers were approved for payment;

Payroll vouchers: 4404 thru 4406 totaling \$1,879.30  
Motion Carried.

Accounts Payable vouchers: 4407 thru 4414 totaling \$2,472.56  
Motion Carried.

3. Campground:

Petty cash has \$2,196.85. Campground has \$340.50 in the bank, and has \$210.00 to go to the bank. Port Manager Phalen stated that she has deposited \$19,032.00 in Shelton so far this year.

4. Website:

Mr. Ken Jarstad, our web master, called Port Manager Phalen and said he couldn't make the meeting, but that there is really nothing new to report. He said he couldn't get on the website that we are suppose to be setting up for the Park, He also said the person tht is setting it up, couldn't log on himself.

5. Resolution:

Port Manager Phalen called our Attorney Gorden Walgren and asked him to come up with guide lines for the Port. When it was done, he called the Port Manager and asked her to meet him in Belfair. Port Manager Phalen was joined with Chairperson McLean and met. There were a few things changed. Commissioner Edwards said he had read them, and the one thing he questioned was where it stated Chair and Vice Chair. Chairperson McLean said Article 5 stated we need to get a flag and flag pole. She added that she thought Gorden did a real good job and everyone agreed. It was also mentioned that we had never done #7, taking roll call. The Commissioners went through and voted on each article. The guide lines were adopted, each and everyone and a copy is attached.

We contacted Inland Telephone and had a conference call about all the lines coming in the building. We figured we could cut down on 2 lines. Inland Telephone will set up a time and contact Port Manager Phalen when they can get into the building.

New Business:

Commissioner Edwards asked Port Manager Phalen about the fire pits. She told him they are in the basement. We will install them in the spring. Commissioner Edwards thought that would be a great idea.

Commissioner Edwards said we need a job roster list. He added we also need to set up a drug free policy since we are a county entity. Chairperson McLean and Commissioner Edwards were both going to check on information on how this would be handled.

Our next meeting will be November 18, 2013.

Meeting was adjourned at 6:13 p.m.

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Lynett D. McLean, Chairperson

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Richard T. Edwards, Commissioner

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Monica Harle, Commissioner

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Christine F. Phalen, Port Manager