

Port of Dewatto

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Regular Meeting

September 16, 2013

Commissioner Richard T. Edwards called the meeting to order at 5:17 p.m., Commissioner Monica Harle, and Port Manager Chris Phalen were in attendance. Chairperson Lynett McLean was absent.

Guests Present: Mr. & Mrs. Jarstad

Consent Items:

1. Minutes:

Minutes for August 2013 were approved as written.

## 2. Campground:

The campground has slowed down since the kids went back to school. Petty cash has \$2,191.67. Campground has \$161.16 in the bank. \$5,000.00 was sent to Shelton, and have \$306.00 to go to the bank along with \$50.00 rent on building.

## 2. Website:

Mr. Ken Jarstad gave a report on what he found out about reservations on line and to be able to pay with credit card. Set up fee is \$399.00 plus \$1.00 per site. Approximately \$720.00 a year.

Commissioners discussed the necessity for the park to get a credit card along with a Costco card. A motion was made and seconded.

No one understood what the Internal Revenue taxes along with the Labor and Industry and why there was 2 Internal Revenue bills. The Internal Revenue is paid each month and when H & R Block does our taxes every three months, if we haven't paid enough each month, then that is were the second payment comes in. In regards to the Labor & Industry, we are all covered. That is insurance.

Vouchers for payroll #4394 thru #4396 totaling \$1,449.62. Commissioner Harle would not sign Port Managers voucher, or the cover sheet that goes to Shelton. She told Commissioner Edwards that he and Commissioner McLean could call a special meeting to sign the vouchers that she would not be there.

Accounts Payable vouchers #4398 thru #4403 for \$2,956.03.

Motion was made and seconded to approve these vouchers.

Commissioner Edwards told Commissioner Harle we have a real problem when she would not sign an employee's voucher for her to get paid. He added that the Commissioners could call a special meeting and make it a work party. Commissioner Harle stated that she was not coming to a special meeting for a work party when she doesn't know what that person does. She added that it would be the easiest thing in the world for her to put on paper what she does. She also stated she had asked Commissioner McLean to interview the Port Manager since they are friends three months ago. Commissioner Edwards told her to call some other Ports and find out what they do.

Our next meeting will be October 21, 2013.

Meeting was adjourned at 7:05 p.m.

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Lynett D. McLean, Chairperson Richard T. Edwards, Commissioner

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Monica Harle, Commissioner Christine F. Phalen, Port Manager