

Port of Dewatto
2501 NE Dewatto Rd.
Tahuya, WA 98588
Phone: 360-372-2695
Fax: 360-372-2564

Regular Meeting
February 18, 2013

Chairperson Richard T. Edwards called the meeting to order at 5:15 p.m. Commissioner Monica Harle, and Port Manager Chris Phalen were in attendance.

Guests Present: None

Consent Items:

1. The minutes for the January 21, 2013 (revised draft provided by Comm. Harle) meeting were further revised by both commissioners, approved and signed by Commissioners Edwards and Harle, with a “clean copy” to be prepared and emailed for the website.

2. Vouchers: Voucher approval took place toward the end of the meeting following discussion.

Payroll vouchers #4311 through #4312 were approved as written. Voucher #4310 was not approved and voucher #4313 was approved by only one commissioner, Commissioner Edwards.

Accounts Payable vouchers #4314 through #4321 totaling \$1,523.87 were approved.

Unfinished Business:

1. Campground:

Port Manager Phalen’s financial report indicated \$392 currently in the bank, \$100 which needed to be deposited into the bank and the Petty Cash balance was \$292.58

2. Web Master:

Mr. Ken Jarstad did not provide a report

3. Audit:

Commissioners discussed some preliminary information regarding meeting with the State Auditor.

New Business:

1. Special Meeting

Commissioner Edwards requested a special meeting be called to set policy and establish job positions and compensation for port employees. The special meeting date was tentatively set for Friday March 15th at 5 PM.

The next regularly scheduled Port Meeting will be March 18, 2013 at 5 PM.

Meeting was adjourned at 7:30 p.m.

Richard T. Edwards, Chairperson

Lynett D. McLean, Commissioner

Monica Harle, Commissioner

Christine F. Phalen, Port Manager