

Port of Dewatto  
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Regular Meeting  
November 21, 2012

Chairperson Richard T. Edwards called the meeting to order at 5:15 p.m. Commissioner Lynett McLean, Commissioner Monica Harle, and Port Manager Chris Phalen were in attendance.

Guests Present: Ken Jarstad

Consent Items:

1. Chairperson Edwards asked for all minutes to be approved. The minutes for July 18, 2012, July 27, 2012, Sept 19, 2012, Oct. 17, 2012 were approved by all three commissioners and signed Nov. 21, 2012

2. Vouchers: Chairperson Edwards asked for all vouchers to be approved.  
Payroll vouchers #4275 thru #4278 total \$1,704.50  
Accounts Payable vouchers #4279 thru #4287 total \$1,763.09  
Commissioner McLean seconded the motion. The vouchers were approved following a vote by the commissioners with Commissioner Harle voting not to approve and Commissioner's Edwards and McLean voting to approve.

Commissioner Harle questioned the voucher #4278 why there was a difference. It is because in winter months. A this time there was a rising discussion of all aspects from all above topics, Chairperson Edwards had to bring meeting to Point of Order.

Unfinished Business:

1. Campground:

Port Manager Phalen didn't have all the information with her. She had deposited \$3,200.00 in Shelton. She has taken in \$18,687.00 so far from campground.

The Boy Scout leader was going to the meeting to discuss using their computers at the Port Building for a computer learning class for the public. He would need to bring the computers

back to camp for the summer. The Port would not do the training class. This topic brought up other thoughts such as a wi-fi hot spot at the Port for certain days and time. It was also discussed all the safety issues that would need to be looked into.

The Boy Scouts are also willing to build picnic tables for us.

Chairperson Edwards was not happy with the Reservation system he was to try. He thought the demo was a commitment. Commissioner McLean has gone on it and Commissioner Harle didn't open that e-mail. Web master Jarstad didn't rent it and said he didn't think that was what we need. He suggested he would give it a try to see how useful and practical it would be for us. There is a time length from on line reservation and when it comes into camp, Port Manager Phalen can have that spot reserved.

2. Web Master:

Mr. Ken Jarstad stated he has minutes on line up to June. Commissioner Harle will send him all the corrected minutes after she cleans them up. There was no meeting in August.

3. Audit:

Commissioner Harle asked about the audit standing, wondering about the feed back for what was already paid for, what information does the Port put in for the audit. Chairperson Edwards stated the only thing he has heard was to have more clarification and less wordy minutes. The Port is still working on the audit with a person from Port Orchard who Brent Orman sent information to. Both people were recommended by our attorney Gorden Walgreen. They are state workers. Chairperson Edwards also stated there is a need for a change the state people will let the Port know and bring people to help implement those changes at a cost.

New Business:

1. Meeting Dates:

There will be no meeting in December. If there is need to in December, the last week would be good.

The meeting day has changed to the third Monday of the month at 5:00p.m.

2. Budget:

All signed and approved the new budget for 2013.  
Motion carried.

Resolution #1 of 2012, for tax assessor asking for tax money. Commissioner McLean made motion and seconded by Commissioner Harle. All accepted and motion carried.

Our next meeting will be January 21, 2013.

Meeting was adjourned at 7:55 p.m.

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Richard T. Edwards, Chairperson

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Lynett D. McLean, Commissioner

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Monica Harle, Commissioner

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Christine F. Phalen, Port Manager