

Port of Dewatto
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Regular Meeting
April 4, 2012

Commissioner Lynett McLean called the meeting to order at 6:25 p.m. Commissioner, Monica Harle and Port Manager Chris Phalen were in attendance. Chairperson Richard T. Edwards had to work.

Guests Present: Mr. Jarstad, Mr Lambert, and Mrs. Bray

Consent Items:

1. Motion was made and seconded to accept minutes of March, 2012.
Motion carried.
2. Vouchers: Motion was made and seconded to accept vouchers for April, 2012 as prepared.
Motion carried.

The following vouchers were approved for payment.
Payroll vouchers #4186 thru #4188 total \$1,562.00
Accounts Payable vouchers #4189 thru #4199 total \$1,317.63
Motion Carried.

Unfinished Business:

1. Campground:

We have one regular down at the campground. They also stayed last night. Campground has \$981.00 in bank Petty cash has \$9,201.88 and has \$450.00 from rental of Birthday Party on Saturday and \$40.00 from the campground to go to the Bank.

2. Website:

Commissioner McLean said we had all received an email from Mr. Jarstad our webmaster about people abusing our Dewattoport.com website. Commissioner Harle

said she didn't get it. Port Manager Phalen had a copy at the meeting. Webmaster Mr. Jarstad explained the email, some of what he said is included in the following:

I have forwarded to you an example of the most recent attempt to abuse our Dewattoport.com website. Pages that process forms have become highly vulnerable to automated programs seeking software vulnerabilities for exploitation. There are newer, more sophisticated ways now to circumvent those but the added costs and time to do so is not worthwhile, in my opinion.

Solution: perhaps a year ago I removed our information form and now I will take down our campground reservation and port building reservation forms. This is the most reasonable solution since I just pass the forms on to Chris anyway. From now on, all reservations and information queries will require a telephone call directly to Chris. It will be faster, too, since I won't be the middle-man in the flow of information.

Everyone agreed it will be cheaper for the people to contact us other than us calling them. Commissioner Harle said Port Manager Chris Phalen could send them the forms. Commissioner McLean said when Chris talks to them they tell her what they want.

Commissioner Harle said some time ago we discussed fire pits for the campground. We haven't had time to do anything. Port Manager Phalen said she has a concrete fire pit. We could go that way and have the girls cement them together. Commissioner Harle thought that would be too expensive. We need to keep checking that out.

Mr. Lambert asked about the weed whacker. Commissioner McLean said we would pick it up Friday.

Commissioner Harle said her Gmail isn't working and then she has to go to the library to get her messages. She said she didn't get an email from the Port Manager and the one from our Webmaster.

Someone asked if cinder blocks was what we were talking about for stoves. Port Manager Phalen said they are cement. Commissioner McLean said what we need is large metal rings, cemented into the ground.

Commissioner McLean said we should check with Allyn and see what they have. Commissioner Harle asked if we could check Belfair State Park and see what they are using. Commissioner Harle asked if we could have someone make some frames and all we would have to do was pour them.

3. Computers:

We need to get together and get the computer and before that, we have to call them and give them the heads up and so they know we are coming and they can get everything together. We can also arrange our first education class. Commissioner McLean said she has every other Friday off.

New Business:

Mr. Lambert wanted to know if we could plant grass out on the two acres. Port Manager Phalen told him we need to get something in there and take those rocks out before we plant it. Someone mentioned planting clover or wild flowers.

Port Manager Phalen had some information on Allyn Manager's salary. Bonnie makes \$54,500.00 and they just gave her a raise of 1.5% more. Commissioner McLean said we need all three Commissioners here for this. She added by making a motion that the raise be retroactive to April 1, 2012. Motion carried.

Mr. Lambert said the Commissioner also needs a raise. He was told the State sets their salaries. Commissioner Harle also asked Chris to put into writing as what she does, how much time she spends doing everthing and what she wants in a raise? Commissioner McLean said she knew that the Port Manager has not had a raise since 2006.

Our next meeting will be May 2, 2012 at 6:30 p.m.

Meeting was adjourned at 7:30 p.m.

Richard T. Edwards, Chairperson

Lynett D. McLean, Commissioner

Monica Harle, Commissioner

Christine F. Phalen, Port Manager