

Port of Dewatto  
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Regular Meeting  
March 7, 2012

Chairperson Richard T. Edwards called the meeting to order at 6:25 p.m. Commissioner Lynett McLean Commissioner, Monica Harle and Port Manager Chris Phalen were in attendance.

Guests Present: Mrs. Edwards ex-Commissioner, Mr. Lambert, Mr. Jarstad, and Mr. Robi

Consent Items:

1. Motion was made and seconded to accept minutes of January 4<sup>th</sup> & January 28, 2012.  
Motion carried.
2. Vouchers: motion was made and seconded to accept vouchers for February and March, 2012 as prepared.  
Motion carried.

The following vouchers were approved for payment.  
Payroll vouchers #4157 thru #4161 total \$1,566.00  
Accounts Payable vouchers #4161 thru #4172 total \$10,214.67.  
Motion Carried.

March vouchers were approved for payment. The following vouchers #4173 thru #4176 total \$1,452.00. Accounts payable #4177 thru #4185 total \$3,091.79.

Unfinished Business:

1. Campground:

Port Manager Chris Phalen said campground is quiet this time of year. She has \$127.00 to go to the bank. There is \$812.00 in the bank, petty cash has \$7,288.38 in bank and each savings has \$600.66. Port Manager Phalen said she transferred \$500.00 out of each savings and put into each account.

2. Web Master:

Mr. Jarstad said no problems at web site. A lot of people looking jobs.

3. Computers & Ipads:

A motion was made & seconded to change the \$5000.00 for computers \$7000.00. Motion approved. Commissioner Harle said due to public disclosure across Washington, when she and Commissioner McLean went to an all Ports Meeting and it was recommended that the Commissioners and Managers have their own computers to communicate with rather than use your own computers or Ipads. Chairperson Edwards went out and did some checking on computers and Ipads. At the Apple Store at the Tacoma Mall. Chairperson Edwards went out of town and asked her to finish up. Commissioner Harle presented the following information on the equipment we are purchasing:

**Notes related to purchasing computers from the Apple Store.**

- 1) There are two quotes submitted as of today. The first quote is for \$5,136 and covers one MacBook Pro as well as three I Pads with an array of necessary and auxiliary equipment which would likely be needed. The extras can be discussed at our port meeting. (such as extra keyboards for I Pads, the Microsoft Office for Mac which would be important for the MacBook Pro which Chris will need for her spreadsheets, etc. The “Joint Venture” Membership is the service of the Apple Store which educates us all together as a group in three two hour sessions and also they set up the transfer of information from any former computers to these...(such as everything Chris has been doing on her computer transferred to a new one... or whatever is on the main computer in the office onto these ones.) Also they provide free of charge a loaner computer in the event something needs fixing. The extra cost “applecare” is the technical support offered by Apple...you can call 24 hours a day if there is something not working with the computer.**
- 2) The second quote is for another scenario where we get one MacBook Pro for Chris and we get three “Macbook Air” computers for the commissioners. It was worth exploring the option for a few reasons, a)the price of the I Pads with the extra memory Ted recommended, the extra keyboard pad needed for writing, the required “apps” to read word, etc, ended up being only \$100 less than the price of a MacBook Air. b)The difference between the MacBook Air and an I Pad is pretty important. First, the I Pad requires using WIFI only. The MacBook Air can be connected to any modem via cable or can use WIFI. Second, the discount for I Pads is only 5% for “business purchases”**

**but is 10% for MacBook Air. Third, I Pads cannot use Microsoft Word or Excell but MacBook Air can. I think we would really need to use Excell for reading the spreadsheets for budgets, etc and Microsoft Word is the best program for writing. Fourth, We have to get Microsoft Office for Mac for the computer which Chris will use. Each of these can be split between two computers (one being a Macbook Air), so we can get two packages and split them between 4 computers.**

**The quote for this is \$6782 which is high, but it includes those same extras as the other quote which is the appicare, and the “joint venture” which could be eliminated.**

- 3) Another option for education is to pay the fee of \$99 per person which entitles each person on their own time one hour every week for one year of private time education on the computer. That is 52 hours of education on how to use your computer in a year.**
- 4) The payment options are a little complex...I ran a few by Chris by phone. (I realize I don't have it in front of me so will explain in detail at the meeting)  
a)the best option is to pay with a debit card in lieu of a credit card which the Port does not currently have. Chris can get a debit card on the bank account which she uses for petty cash. The Apple Store considers a Debit Card to be just like a credit card. We can walk away with the equipment immediately.  
b)we can pay by check, but it is subject to being prescreened by “telecredit”. We have a phone number to call telecredit in advance to see if the Port would pass, however, it will need to be done by someone who knows the numbers on the checking account. (I don't) The Apple Store mentioned many businesses do not pass telecredit simply due to lack of track record, that's all.  
C) we can pay by purchase order but the Port will have to fill our a “business store credit application. The goods would be shipped to the address of the Port in that case.**

After a lot of discussion the following was agreed on:

2 Microsoft Office Mac \$559.90 (after discount) \$531.90  
3 Apple USB Ethernet adapters \$87.00 (after discount) 78.30  
3 MacBook Air Flash \$2997.00 (after discount) \$2847.15  
3 App \$747.00 (after discount) \$672.30  
3 Apple MacBook Air superdrive \$237.00 (after discount) \$213.30  
1 MSP \$1199.00 (after discount) \$1139.05  
1 App \$249.00 (after discount) \$224.10  
1 Joint venture membership \$499

Total \$6782.19 (after tax)

Commissioner Harle said Allyn and Grapeview are doing the same thing.

Mr. Lambert said it is that time of year that the Port Manager and Park curator got a raise. Mr. Lambert said Uncle Sam gave a 4% raise this year, and he thought the Port Manager and Park Manager should have a raise that she had not had one for 2 – 3

years. This is 2012.

Chairperson Edwards said he would like to see some Secistica from Allyn and Hoodsport and from the other Ports. Mr. Lambert said we don't have to do what they do, we are the Port of Dewatto. After more discussion it was tabled until next month.

An all Ports meeting in Allyn is next Monday and all four will be attending.

Chairperson Edwards said he had a meeting with Mr. Rydell from Manke Lamber he wanted to know how we got the work done in the River without Manke being notified or a hydraulic permit. Chairperson Edwards told him it was done for Public safety and protecting the children. Mr. Rydall said they was curious because they can't do anything in the river, and the fisheries gave us a permit and a time limit to get it done. Chairperson Edwards said they talked about property and Mr. Rydel told him one of our tables is down on their property, Chairperson Edwards told him we knew it was there. Chairperson Edwards said he knew Mr. Rydel years ago when they were kids. Mr. Rydel said he is the one that takes care of all the land out here. Chairperson Edwards was asked to put it in writing as to what we would like to do with the property down below. Commissioner McLean said we were going to purchase a weed eater from Port Orchard, Peninsula Feed. We just have to figure out the one we want and go get it. They will give us a nice discount. Commissioner McLean said when we get it we are going to use the special gas just for it. McLean added that we purchased a weed trimmer and that uses the special fuel too. She also said we purchased some more tables and chairs. McLean said we have a Birthday Party coming up with 75 people. Port Manager Phalen said she also rented the building to the Road Dept. for a meeting.

The Port's 85<sup>th</sup> Anniversary will be June 23<sup>rd</sup>. Music will be the Old Times if we can get them.

Our next meeting will be April 4, 2012 at 6:30 p.m.

Meeting was adjourned at 7:50 p.m.

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Richard T. Edwards, Chairperson

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Lynett D. McLean, Commissioner

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Monica Harle, Commissioner

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Christine F. Phalen, Port Manager