

Port of Dewatto
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Regular Meeting
March 3, 2009

Chairperson Lynett McLean called meeting to order at 6:30p.m. Commissioner Robert D. Stevens and Port Manager Chris Phalen were in attendance. Commissioner Richard T. Edwards was absent.

Guests Present: Pete Lambert and Ken Jarstad

Consent Items:

1. Motion was made and seconded to accept minutes of February 3, 2009.
Motion carried.
2. Vouchers: motion was made and seconded to accept vouchers for March 2009 as prepared.
Motion carried.

Unfinished Business:

1. Campground:

Port Manager Chris Phalen reported she is having a few people coming to the park. Petty cash as of 2/27/09 was \$1,714.11. Cash in bank on 2/23/09 was \$200.86. Deposited in Shelton \$308.00 on 2/25/09. Cash on hand \$126.00 and a refund from DNR on taxes of \$69.60.

Port Manager Phalen also said she has not transferred the \$500.00 to petty cash yet. She added that she mailed a petty cash check to Bank of America to pay the withholding tax and they called her and said they would not except a check from any bank other than Bank of America. So she went to one of their branches in Silverdale and was told that they would accept our

petty cash check for the payment but there would be a fee of \$6.00. She paid the \$263.10 in cash, out of her own money. Port Manager Phalen then asked at this point, what should she have done. Commissioner Stevens said that she should just have paid the \$6.00 fee and wrote a check.

2. Website:
Mr. Ken Jarstad said there wasn't anything new to report on the web site.

Our next meeting will be April 7th at 6:30 p.m.

Meeting was adjourned at 7:50p.m.

Lynett D. McLean, Chairperson

Robert D. Stevens, Commissioner

Richard T. Edwards, Commissioner

Christine F. Phalen, Port Manager