

**PORT OF DEWATTO  
2501 NE DEWATTO RD  
TAHUYA, WA 98588  
Phone: 360-372-2695**

**PORT OF DEWATTO SPECIAL MEETING  
October 19,2004**

Chairperson Robert D. Stevens called the meeting to order at 7:07PM. Commissioner Lorraine Kelly, commissioner Jon Byerly and Port Manager Christine Phalen were in attendance.

No Guests Present

Chairperson Stevens stated the Special Meeting was called to adopt the Port of Dewatto Budget for 2005. The second item up for discussion were the bids for replacing the Electrical in the Port of Dewatto Campground.

**BID FOR ELECTRICAL CONTRACT AT PORT CAMPGROUND:**

Commissioner Byerly asked the Port Manager to list the bids received for the electrical for the campground.

AHEARN ELECTRIC INC.	\$21,673.00 plus tax
BLAZE ELECTRIC	\$31,790.50 tax included
BAKER ELECTRIC	\$24,367.50 tax included
PACIFIC ELECTRIC	\$34,426.20 tax included

Port Manager Christine Phalen stated she had contacted 10 electrical contractors, other than the 4 bids the others either weren't interested or did not return the phone calls.

Commissioner Byerly asked if the Port Manager had discussed with each contractor the scope of the project. Chris stated that she had met with each contractor to discuss the plan and give each one a drawing so that all contractors were bidding on the same material. The Port Manager was asked if she knew any of the Contractors submitting bids. She stated that she knew of both Ahearn and Baker Electric.

The project will replace the existing electrical service plus there is an additional conduit with a line going to space 13 so that at sometime when we want to expand we will have a place ready.

Commissioner Byerly asked if there was a night light at the campground. Chris explained that there has been a light and pole in place.

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Included in the contract is new lighting in the kitchen with covers so that the bulbs may not be stolen plus new service in the area for hookups.

Commissioner Byerly also asked if there would be a place for a camp host and some later date. Port Manger Phalen stated that there will be adequate areas for a host.

Other concerns of the Commission were if the Company that would be awarded the contract would be responsible for the such things as permits. It was stated that the bid from Ahearn included all material, labor, permits and trenching plus cleanup. Baker Electric also included the same items.

The bid from Blaze Electric did not include responsibility for any cutting, patching or painting, not responsible for any connections or reconnecting not responsible for any existing code or safety violations.

It was decided that when the bid was awarded that this should be forwarded to our attorney for review.

Commissioner Kelly made a motion that we accept Ahearn Electric bid with the contractual agreement be written by our Port Attorney. Motion carried.

#### **2005 BUDGET:**

Commissioner Kelly stated that there were few changes to the 2005 Budget. There was an increase to cover the cost of the contract for the work at the campground under Capital Outlet.

Commissioner Byerly asked what all the other items covered. It was explained that:

Personnel Benefits covers salaries etc.

Benefits is to cover Social Security, Medicare , etc.

Supplies is self explanatory but is for supplies for operation of the Port.

Other Services covers electric, phones travel etc.

Capital Outlay is for projects such as the electrical in the Campground.

Bond Payment is to cover the cost of the building bond which is due to pay off in 2008.

Study Acquisition covers such things as the Comprehensive Plan

Land/Property covers the purchase of property etc.

Question was raised as to whether funds were transferable. It can be done by writing a letter to Shelton and amending our budget. This does not cover all monies but the county would guide us in this. Commissioner Byerly stated that he thought we should move forward with other projects instead of continuing being hung up with the ongoing projects.

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Commissioner Byerly made a motion that we accept the Budget for 2005. Motion carried.

Meeting adjourned at 7:28PM.

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Robert (Doug) Stevens, Chairperson

*Lorraine Kelly*  
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Lorraine Kelly, Commissioner

*Jon Byerly*  
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Jon Byerly, Commissioner

*Christine F. Phalen*  
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Christine F. Phalen, Port Manager