

**PORT OF DEWATTO
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PORT OF DEWATTO REGULAR MEETING

January 13, 2004

Commissioner Lorraine Kelly called the meeting to order at 8:00PM. Commissioner Robert (Doug) Stevens, Commissioner Jon Byerly, and Port Manager Christine Phalen were in attendance.

Guest Present: Ken Jarstad, Bonita Jarstad, Jim Christen, Norton Young, Ty Byerly, Bev Wendell, Brad Carey, Deanna Gossett, Bob Gossett, Merve Clements, Deanna Saylor, and E.J. Iddings

CONSENT ITEMS:

1. Motion was made to accept minutes of November 4, 2003. The motion carried.
2. Motion was made to accept the vouchers as prepared. The motion carried.

Chairperson Kelly thanked the audience for attending since the meeting had been cancelled on the regular meeting night due to weather.

UNFINISHED BUSINESS:

Campground: Chairperson Kelly asked for a report on the sign material. Port Manager Phalen reported that the material is all here and painted. It is ready to build the sign and install at the campground. It was decided that as soon as the weather improves, volunteers will be solicited to construct the sign and put in place.

The information to be placed on the sign needs to be reviewed by all Commissioners for approval. Important is the need to make sure the RCW quoted on the sign is correct.

Firepits: Commissioner Byerly reported in October that the construction of the pits was just about complete. It was decided to hold off on the installation at the Park until the spring. They will be installed by the group that constructed the pits.

Campground Tables: It was decided to leave the picnic tables in the park for the winter. Port Manager Phalen said she has not been able to find someone to move the tables to the Port building.

Campground Rates: Question has been raised about the fees charged for camping. It was decided that this item would be discussed at the February meeting. It was requested that the Port Manager contact other camping areas to compare fees.

Park Manager Report: Park Manager Chris Phalen reported on the total for the Campground for 2003 was \$13,596.17. A deposit of \$850.00 from rent on the building, and a deposit of \$5,848.88 from sale of Haven Lake property. Total revenue for the Port for 2003 is \$59,729.43. The Port Manager transferred \$20,00.00 from the general fund to our Investment Account for a total of \$90,000.00.

Port Logo: Commissioner Stevens is still working on the art work and will try to have something ready by the February meeting.

Website: Web Master, Ken Jarstad, reported that he has been making changes to the web site and invited everyone to visit the site and if there are any suggestions to let him know. The site has been visited 1320 time.

COMPREHENSIVE PLAN: No work has been done on the revision of the Comprehensive Plan since the notes provided to the Commissioner. It was decided that this will be a focus for the Commissioners at the February meeting. The goal is to structure public meetings to determine what needs to be included in the plan. Although, a public meeting has been held with ideas submitted by the public, the Commission should set up another series of meetings. These need to be advertised so that the public is involved in the planning.

BUDGET: Although the Budget was on the Agenda is was placed there in error as the budget had been reviewed and approved at a prior meeting.

NEW BUSINESS;

Vandalism: Chairperson Kelly reported on vandalism to the Port building. Someone threw crank case oil on the front of the building and drive through. With the help of Pete Lambert it was cleaned up. The Sheriff's office was notified. The deputy said there was nothing they could do as they had no evidence to work from.

Discussion was held on a possible video scan being purchased. Chairperson Kelly volunteered to contact a company to get some information on a system and the cost.

The fire that was started in the Oyster house was discussed. It was suggested by Mervyn Clements to be alert and if anything saw something suspicious to write down the information and contact the Sheriff's department.

Chairperson: Commissioner Kelly reminded the Commission that in 2000 a resolution was passed that the Chairmanship would change every two years. This would keep the Chair fresh and moving forward. Commissioner Byerly made a motion to appoint Commissioner Stevens as our new Chairperson. Motion Carried..

OPEN DISCUSSION: E.J. Iddings reiterated the need to keep a list of suspicious cars license numbers and report them to the Sheriff's office. Especially since this area had been the target of arsonists. Commissioner Byerly reported that the person that started the Dewatto fire had been apprehended.

EXECUTIVE SESSION: The Commission retired to an Executive session at 7:45PM for a 15 minute session to discuss personnel issues.

The next regular meeting of the Port of Dewatto will be February 3, 2004 at 7:00PM

Meeting adjourned at 8:00PM

Robert (Doug) Stevens, Chairperson

Lorraine Kelly, Commissioner

Jon Byerly, Commissioner

Christine F. Phalen, Port Manager