

**PORT OF DEWATTO**  
2501 NE Dewatto RD  
TAHUYA, WA 98588  
Phone: 360-372-2695

**PORT OF DEWATTO REGULAR MEETING**  
**NOVEMBER 12, 2002**

Chairperson, Lorraine Kelly called the meeting to order at 7:05PM. Commissioner Robert (Doug) Stevens, Commissioner Jon Byerly and Port Manager Christine Phalen were in attendance.

Guest present: Ken Jarstad, Sid Cackette, Jim Taylor, Mervyn Clements, Barbara Burgess, and LeRoy Burgess.

**CONSENT ITEMS:**

1. Motion was made to accept minutes of October 1, 2002 as written. Motion seconded, motion carried.
2. Motion was made and seconded to pay the monthly vouchers. Motion carried.

Commissioner Jon Byerly gave report on Small Ports Seminar. Commissioner Byerly and Stevens attended the meeting held in Leavenworth, WA. on October 19, 2002. Commissioner Byerly stated it was a good experience with the opportunity to meet Port members with different experience working for other Ports.

Commissioner Byerly spoke with one member that worked helping apply for grants, the process involved and the other aspects of applying for grants.

General consensus by both Commissioners was it was a worthwhile experience and worth the time spent in attending.

**UNFINISHED BUSINESS:**

**Campground:** Commissioner Kelly stated there was no new business concerning the campground although there are projects on going. The Camp stove in the Campground kitchen has been completed.

The Commission decided to elicit bids from other companies on the fire pits for the individual campsites before proceeding with that project.

Commissioner Byerly asked Port Manager Chris Phalen to contact Pat Halfner to discuss this project.

The Electric upgrade at the Campground is another project that will address in the future.

The goal for the Port of Dewatto is to break even and eventually to turn a profit.

The discussion of expanding the campground is an on going endeavor by the Commission but at this time there is no news.

**Website:** Ken Jarstad, our Web Master gave a report on the progress on the website, [www.dewattoport.com](http://www.dewattoport.com). The website was successfully transferred from Interland to the new hosting company Webstrike Solutions on October 20<sup>th</sup>. The first year of service with Webstrike is free. We will not incur any new charges until August. Continuing with Webstrike at that time will cost \$8.00 per month or \$84.00 per year. Webstrike host supports our web page editing software, which will allow us to use the web-based forms for the Port campground reservations, Port building reservations and general feedback from Internet browsers. Forms capability was re-instated to the Port website on Nov. 11<sup>th</sup>.

Forms information filled-out on line, will automatically be sent via e-mail to Chris Phalen, Lorraine Kelly and Ken Jarstad.

Information on the current Commissioners and the Port are available on the website.

**Landscaping:** Commissioner Kelly presented a drawing for the landscaping of the Port building for review. Three landscapers had been contacted to give the Port bids but because no plan was available the bids were all for different work. The new plan will be reviewed then presented for discussion at the next regular Port meeting.

It was suggested to contact the County Public Works to request fill dirt to be placed at the Port when it is available.

### **NEW BUSINESS:**

**Budget:** Motion was made to accept the budget as written. Motion was seconded. Motion carried.

**Public Port Meeting:** The annual Public Ports meeting is scheduled in Tacoma at the Sheridan hotel to be held in December. After discussion by the Commission it was decided that the Commissioners would not attend the annual meeting. They would review attending the spring meeting at a future Port meeting.

**Business Cards:** It was decided that the Port needs business cards and letterhead stationery. Commissioner Byerly agreed to work up a design for review by the Commission.

**Miscellaneous:** Commissioner Byerly discussed Recreation Planning being done by Belfair, Allyn, and Tahuya. Commissioner Byerly and Port Manager Phalen attended an open house at Tahuya on Oct 16<sup>th</sup>. They were impressed with the work being done by the Port of Tahuya. They had hired a Consultant to look at Hood Canal area, looking at facilities, hiking trails and other possibilities.

The Port of Allyn is moving forward to develop their water front park and the trails are all connecting together.

The Consultant developed a map that shows the recreational facilities available in the area. This shows the whole peninsula, State Parks, all DNR Perks, Dewatto campground trails and boat ramps.

DNR is putting in for a Planning Grant. Jon Byerly will be presenting the grant request to committee. Many of the organizations in the area have pledge support for the plan. Commissioner Byerly requested permission to add the Port of Dewatto to the support. The Port of Dewatto Commission granted this request.

Commissioner Stevens was to write letter to DNR in support of their plan.

**Open Discussion:** Ken Jarstad stated his camp trailer had been stolen from in front of his home and wanted to alert the residents of Dewatto to be aware.

Commissioner Stevens also mentioned that there was an arrest on Ranch Road where quantities of mail were recovered. It was determined that all residents should be alert to what is going on in the community.

The battery on the generator was again dead. Mr. Cackette was going to call the manufacturer to ascertain what we can do to resolve this problem.

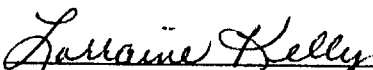
Mr. Mervyn Clements offered a 5-gallon bucket of Christmas lights to the Port. No decision was made on the offer.


The next meeting for the Port of Dewatto will be December 3, 2002 at 7:00Pm at the Port of Dewatto building.

**EXECUTIVE SESSION:** Chairperson Kelly said the Commission would be holding an Executive Session for 20 minutes to discuss Real Estate. In to session at 8:10PM out at 8:30PM.

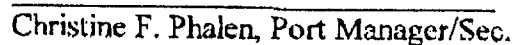
The next Port of Dewatto Meeting is December 3, 2002 at 7:00PM in the Port of Dewatto building.

Meeting adjourned at 8:40PM.

  
Lorraine Kelly, Chairperson

  
Robert (Doug) Stevens, Commissioner

  
Jon Byerly, Commissioner

  
Christine F. Phalen, Port Manager/Sec.