

PORT OF DEWATTO
2501 NE Dewatto Road
Tahuya, WA 98588
Phone: 360-372-2695

MINUTES OF March 14, 2002 MEETING

Regular Meeting

Chairperson Lorraine Kelly called the meeting to order at 7:00 PM. Commissioner LeRoy Burgess and Port Manager Christine Phalen were in attendance.

Chairperson Kelly called for an Executive Session with Chairperson Kelly and Commissioner Burgess. Commissioners returned at 7:30 p.m.

Consent Item

Minutes of Regular Meeting of February 14, 2002 were approved by motion and accepted.

Unfinished Business

New Commissioner: Discussion was entertained concerning the appointing of a new Commissioner for District 2. Commissioner Burgess requested that we table the appointment until the April meeting as the candidate was out of town. Commissioner Burgess wanted more time to interview the candidate. Port Manager Phalen said that the new Commissioner should be appointed at the meeting as the allotted time for selecting a new Commissioner was near.

Commissioner Kelly was to call Pat Sykora, in the Auditor's office, and ask for the ruling concerning appointment in writing.

Action on the new Commissioner was postponed until the April meeting.

Anniversary Party: Chairperson Kelly requested a report from Port Manager on the plans for the Anniversary Party. Port Manager Phalen said she had been gathering prices but needed to know what the budget amount would be. The Commissioner decided the figure would be \$1500.00. If this did not cover expenses then the Commissioners could increase the amount as needed.

Commissioner Burgess requested a report on what has been done to date. Port Manager Phalen provided a list of prices for the food from three suppliers. Port Manager Phalen and Sally Lambert will continue to organize and report back to Commissioners at the April meeting.

Insurance: The Commissioners entertained discussion on Liability Insurance. Commissioner Burgess had information on the State Pool Insurance. Commissioner Kelly felt a comparison needed to be done before a decision is made. Commissioner Burgess was to investigate further. This item was tabled until the April meeting.

Campground: Commissioner Kelly discussed the Study she has been doing on the Campground. The past 2 years have shown a small profit even with the expansion and work that has been done to the campground. There was an increase in the number of Sani Kans for the summer, a dumpster was rented and gravel was laid down in part of the campground.

Port Manager Phalen had been in discussion with the Youth Camp Director for summer maintenance of the campground. She had also asked for a price to install new fireplace in kitchen. She also discussed fire pits for the campsites. The Director Mr. Halford informed Port Manager that the Youth Camp would be closing the 30th of June but he was exploring a way to continue the work for the youth.

Commissioner Kelly felt the need to set a plan for the campground. Both Commissioner Kelly and Burgess decided to wait until the new Commissioner was appointed. Commissioner Burgess contacted Gordon Walgren, Attorney, to write an ad for a Consulting Firm. Commissioner Burgess gave the ad to Port Manager Phalen to be placed in the Shelton Journal for four weeks.

Gordon Walgren, Attorney, also was putting together a small works roster for the Port of Dewatto to use for small jobs.

Commissioner Kelly requested the catalog for stove and fire pits to see what the cost would be to install new fire pits at the campsites. Discussion on the possible closure of several state parks could have an impact on the use of the campground. The Commissioners need to spend the time to devise a plan.

Telephone: Commissioner Burgess said he had been working on the phone system and felt the extension in the Port Manager's home should be replaced with call forwarding. Commissioner Kelly had several questions concerning the phone service. If there was call forwarding and the Manager was on the phone what happens to the incoming call? Do we have an answering machine? It was stated that the answering machine set off the fire alarm. Commissioner Burgess stated that the phone company did not install the phone line in the building. Chris indicated that it had been ADT who installed the line. They had been out several times to address the problem but could find nothing wrong. Commissioner Burgess was to call Inland Telephone Company to request help in resolving the problem.

Tables: The campground tables stored at the Port building were to be moved back to the Campground. Jim Taylor reported that the tables were to be moved on Saturday with volunteer help. He also said they would spray the tables when the weather improved and all of the tables were returned to the campground.

New Business

Commissioner Kelly entertained discussion on changing the meeting date back to the first week of the month. This would improve the payment of warrants (bills) by the County. The warrants run late and the Port receives late notices. Commissioner Burgess made a motion to change the meeting night from the second Thursday to the first Thursday of each month. Motion was carried

Open Discussion

Mr. Taylor asked if the new paint sprayer purchased by the Port could be rented. Commissioner Kelly suggested we research to see if the Port could rent out equipment.

Vouchers

Commissioner Burgess suggested that the Commission meet at 6:30 p.m. and sign the vouchers and approve the minutes of the last meeting.

Vouchers were approved as written and signed.

Website

Commissioner Kelly asked Barbara Burgess how the website was going. Barbara stated that service was going better.

The meeting was adjourned at 8:22 p.m.

The next regular Port of Dewatto meeting will be Thursday, April 4, 2002 at 6:30 p.m.